

Agra Construction Co.

Job Description

Job Title: Construction Crew Foreman
Department: Road Crew
Reports To: Craft Superintendent

SUMMARY

Duties as follows: ensures that all safety programs, policies, and procedures are being adhered to. Inspects work in progress to ensure that workmanship conforms to specifications and the adherence to construction schedules. Oversees a construction crew as well as working along with the assigned crew performing constructions tasks.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Confers with and leads a construction crew in the execution of construction procedures with the direction of the Craft Superintendent.
2. Inspects work in progress to ensure that workmanship conforms to specifications and the adherence to construction schedules.
3. Works along with construction crews, performing construction tasks.
4. Supervises assigned field construction crews.
5. Conducts a construction crew to foster a positive attitude toward company goals.
6. Conducts daily equipment inspections such as Fork Truck, Crane, Scissors Lift, etc.
7. Conducts monthly inspections of cords, power tools, harnesses, etc.
8. Conducts daily toolbox talks and ensures that all safety programs, policies and procedures are being adhered to.
9. Document attendance reports and/or time sheets.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must have a good understanding of construction concepts, techniques and quality assurance.

EDUCATION and/or EXPERIENCE

7 years experience as Construction/ Millwright with previous supervisory experience.

LANGUAGE SKILLS

Ability to read, analyze, and interpret drawing, and specifications for construction and installation of equipment. Ability to effectively present information to employees.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS

OSHA 30 hour construction course is required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel, talk and hear. The employee frequently is required to stand, walk, sit, and reach with hands and arms. The employee is occasionally required to climb or balance and taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

Extreme noise, dust, welding flash, mud, snow, ice, abrasion, and fall hazards are routinely present at construction job sites and the employee will be required to wear proper PPE.

The noise level in the work environment is usually moderate.

This position requires frequent travel and extended workdays.

COMMENTS

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

Signature

Date